

REPORT TO:	Employment, Business & Investment Scrutiny Committee
REPORT NO:	HF/02/19s
DATE:	9 January 2019
LEAD MEMBER:	N/A
CONTACT OFFICER:	Tracy Davies, Scrutiny Facilitator (Tel: 292258)
SUBJECT:	Work Programme
WARD:	N/A

1. PURPOSE OF THE REPORT

To assist the Committee in considering and agreeing its work programme.

2. EXECUTIVE SUMMARY

- 2.1 The proposed work programme up until September 2019 is attached at **Appendix 1**. Any proposed changes have been highlighted in bold.

3 RECOMMENDATIONS

- 3.1 That the Committee agrees the work programme attached at **Appendix 1**.

REASONS FOR RECOMMENDATIONS

For the Committee to develop an outcome focused work programme for the next 12 months and beyond.

4. BACKGROUND INFORMATION

4.1 The proposed work programme is attached at **Appendix 1** and has been updated to reflect the following changes which were agreed at the last meeting:-

- Tŷ Pawb – annual performance monitoring report proposed to be scheduled for 3 July 2019.

Meeting on 3 July 2019

4.2 At the previous meeting, the Committee agreed to schedule a 12 month performance monitoring report regarding Tŷ Pawb in 2019. To enable a full 12 months of performance data and financial information to be available and analysed, Officers have suggested that this is scheduled for the meeting on 3 July 2019.

4.3 A progress report on the Action Plan for the Wrexham Tackling Poverty Strategy is already scheduled for that meeting. It has been suggested that the action plan for the implementation of the Wrexham Tackling Poverty Strategy is moved to the September meeting to balance the workload of the Committee and Officers.

5. IMPLICATIONS

5.1 **Policy Framework** – The terms of reference of this Committee are broadly aligned to the priorities in the Council’s Strategic Theme ‘Economy’ as set out in the Council Plan. Any scrutiny topics identified will contribute to the terms of reference **“To ensure that Wrexham is a place where people want to live, work, learn, visit and invest; that businesses are supported to locate and grow here and that people are able to prosper as individuals in their communities.”**

Possible services areas for scrutiny topic selection:-

- Economic Development
- Business Support
- Tourism
- Culture
- Physical Regeneration
- Rural & Urban Development

5.2 **Budget** – There are no budget implications arising from this report.

5.3 **Legal** – There are no legal implications arising from this report.

5.4 **Staffing** – There are no staffing issues arising out of the report, but Officer resource will be required to support the preparation of information for Scrutiny Committee consideration.

5.5 **Equality/Human Rights** – This report provides information to inform a work programme and the Equality Manager has confirmed that the programme

does not require an equality impact assessment as it merely sets out a timetable.

5.6 **Risks** – The main purpose of Scrutiny is to review and improve Council services, to make recommendations on future policy options and to act as a check and balance on the decisions made. Successful work programming and identification of issues for scrutiny, focusing on outcomes contributing to the relevant Council priorities, should minimize the risk to them not being attained/delivered.

6. CONSULTATION

6.1 The terms of reference of this Committee are closely aligned with the Strategic Themes and Priority Outcomes in the Council Plan which were informed by public consultation.

BACKGROUND PAPERS	LOCATION	WEBSITE INFO.
Report No. HF/02/18 - Review of Work Programme – Employment, Business & Investment Scrutiny Committee 7 February 2018.	Wrexham County Borough Council website	http://moderngov.wrexham.gov.uk/ieListDocuments.aspx?CId=139&MId=3733