

**MINUTES OF A MEETING OF THE EXECUTIVE BOARD  
HELD IN COUNCIL CHAMBER, GUILDHALL ON  
TUESDAY, 8 MAY 2018**

**MEMBERS**

Councillor Mark Pritchard, Chair  
Councillor Hugh Jones, Vice-Chair

Councillor	Andrew Atkinson	Councillor	D J Griffiths
"	* William Baldwin	"	David Kelly
"	David A Bithell	"	Joan Lowe
"	Terry Evans	"	* Phil Wynn

\*Absent

Also Present – Councillors Trevor Bates, Brian Cameron, Dana Davies, Adrienne Jeorrett, Marc Jones, Paul Jones, Tina Mannering, Paul Roberts and Derek Wright

**125 QUESTIONS**

*(Members declarations of interest in relation to this item are set out in Minute 127 below)*

Members' Questions

Wrexham Citizen's Advice Bureau

In accordance with Standing Order 10 of the Council's Constitution, a Member submitted a question relating to Wrexham Citizen's Advice Bureau.

The Lead Member for People – Communities, Partnerships, Public Protection and Community Safety responded to the question accordingly, referring to the report considered by the Executive Board on 13 October 2015 which contained a full and comprehensive review of advice services.

**126 APOLOGIES FOR ABSENCE**

Apologies for absence were submitted on behalf of Councillors William Baldwin and Phil Wynn.

**127 DECLARATIONS OF PERSONAL INTERESTS, IF ANY**

Members were reminded of their responsibility, under Paragraph 11 of the Members' Code of Conduct, to declare any interests in relation to any of the business to be transacted at this Meeting. The following declarations were made:

Agenda Item 1(b) – Members' Questions

Councillor Andrew Atkinson – Personal – Previously a Director of Wrexham Citizens Advice Bureau. The Councillor remained in the meeting taking part in the discussion

and voting thereon.

Councillor Adrienne Jeorrett – Personal – Volunteer at Wrexham Citizens Advice Bureau. The Councillor remained in the meeting taking part in the discussion thereon.

Agenda Item 6 – 2017/18 Revenue Outturn and Carry Forward Proposals

Councillors Brian Cameron, Dana Davies and Adrienne Jeorrett – Personal and Prejudicial – School Governors. The Councillors remained in the meeting and claimed an exemption under Paragraph 12(2) of the Members' Code of Conduct taking part in the discussion thereon.

Agenda Item 12 – Employee and Member Parking Permit Scheme

Councillors Andrew Atkinson, David A Bithell, Brian Cameron, Dana Davies, Terry Evans, Adrienne Jeorrett, Hugh Jones, Paul Jones, David Kelly, Joan Lowe and Derek Wright – Personal and Prejudicial – potential member of the scheme. The Councillors remained in the meeting and claimed an exemption under Paragraph 12(2) of the Members' Code of Conduct taking part in the discussion and, in the case of Executive Board Members, voting thereon.

Councillor Mark Pritchard – Personal – potential member of the scheme. The Councillor remained in the meeting taking part in the discussion and voting thereon.

Agenda Item 13 – Supplementary Planning Guidance: Clwydian Range and Dee Valley Area of Outstanding Natural Beauty

Councillors Hugh Jones, Paul Jones and David Kelly – Personal and Prejudicial – Member of the AONB Committee. The Councillors remained in the meeting and claimed an exemption under Paragraph 12(2) of the Members' Code of Conduct taking part in the discussion and, in the case of Executive Board Members, voting thereon.

## **128 CONFIRMATION OF MINUTES**

**RESOLVED – That the Minutes of the Meeting held on 10 April 2018 be signed as a correct record.**

## **129 PRESIDING CHAIR**

The Leader vacated the Chair, and the Vice-Chair, Councillor Hugh Jones, presided over the next items on the Agenda to enable the Leader to present Agenda Items 5 to 8 in his capacity as Lead Member for Organisation – Finance, Performance, Health and Safety and Governance.

(Councillor Hugh Jones in the Chair)

## **130 THE COUNCIL PLAN 2018 - 2022**

The Lead Member for Organisation – Finance, Performance, Health and Safety and Governance submitted a report (CLF/02/18) seeking Member approval for the proposed Council Plan 2018 – 2022 and for the outcome indicators, targets and improvement activity set out within it.

The Lead Member presented the report and highlighted the significant financial savings that had been made. Members were pleased to note that performance levels remained high across the Authority.

**RESOLVED – To recommend to Council that the proposed Council Plan 2018-22 and the outcome indicators, associated targets and improvement activity set out within it be approved.**

**Reason for decision**

**To review the priorities of the Council and to set out the Council's well-being objectives as required in the Well-Being of Future Generations Act (Wales) 2015.**

**131 2017/18 REVENUE OUTTURN AND CARRY FORWARD PROPOSALS**

*(Members declarations of interest in relation to this item are set out in Minute 127 above)*

The Lead Member for Organisation – Finance, Performance, Health and Safety and Governance submitted a report (HF/48/18) to inform Members of the Council Fund revenue outturn for 2017/18, to agree the proposals with regard to reserves, and to determine the year end carry forward arrangements. Members were also informed about the Housing Revenue Account outturn for 2017/18.

The Lead Member presented the report and in doing so, the following points were raised during the debate:

- Members collectively supported the report and made positive reference to the underspend which would allow additional money to be transferred to the winter maintenance reserve.
- Support for the underspend in Adult Social Care to be carried forward to 2018/19 to assist with service pressures.
- Concern at the overspend on the Waste Management PFI, but acknowledgement that the global market for recyclables had a big impact on income.
- Confirmation that the Council had received further funding for the provision of 3000 trolley boxes which would allow additional properties on to the round.

**RESOLVED -**

- (i) That the 2017/18 revenue outturns be noted.**
- (ii) The year end carry forward proposals as detailed in Appendix 3 to report HF/48/18 be approved.**
- (iii) That the proposed contribution to reserves as outlined in paragraph 4.8 to 4.10 of report HF/48/18 be approved.**
- (iv) That the position at the 31 March 2018 of the Council's earmarked**

reserves and unearmarked general balances be noted.

- (v) That the above decisions be included in the Statement of Accounts presented to the Audit Committee at the end of May.

**Reason for decisions**

To agree the proposals with regard to provisions and reserves and the year end carry forward arrangements for inclusion in the Statement of Accounts which will be considered by the Audit Committee at the end of May.

**132 REVIEW OF SCORING METHODOLOGY FOR ALLOCATION OF AVAILABLE CAPITAL RESOURCES**

The Lead Member for Organisation – Finance, Performance, Health and Safety and Governance submitted a report (HF/50/18) asking Member to agree a revised process for allocating capital resources to projects in line with the Council Plan.

**RESOLVED – That the updated Toolkit5- Capital project evaluation form, in preparation for the 2022/23 cycle to better align capital resources to the Council Plan, be approved.**

**Reason for decision**

To enable the allocation of capital resources to be more in line with the current Council Plan including planning principles.

**133 FORWARD WORK PROGRAMME**

The Lead Member for Organisation – Finance, Performance, Health and Safety and Governance submitted a report (HCCS/32/18) asking Members to approve the current list of items included in the Forward Work Programme for the period June 2018 to September 2018.

The Lead Member reminded Members of the importance of ensuring that items were added to the Forward Work Programme at the earliest opportunity.

**RESOLVED –**

**That the Forward Work Programme be approved.**

**Reason for decision**

To approve the current list of items included in the Forward Work Programme.

(Councillor Mark Pritchard in the Chair)

**134 TARGETED REGENERATION INVESTMENT PROGRAMME 2018 - 21**

The Lead Member for Economy – Economic Development and Regeneration

submitted a report (HHE/21/18) asking Members to consider and endorse the content of a Regional Regeneration Plan for North Wales, developed in partnership with the six North Wales local authorities to provide the strategic context for Councils to make applications to the Welsh Government's new Targeted Regeneration Investment programme.

The Lead Member introduced the report and drew Members' attention to the main points contained within it. During discussions, the following points were raised:

- Positive acknowledgement of the partnership working with the Mersey Dee Alliance, the North Wales Economic Ambition Board and other cross border and Wales partnerships which enable improvement to the economy.
- Importance of ensuring that all Wards within the County Borough were supported. Officers advised that the first three years of the programme would be focussed on the Town Centre wards, however, additional "umbrella" projects would support the rural economy.
- Suggestion of setting up regional Scrutiny Committees to oversee the work undertaken as part of the programme. Whilst acknowledging the comments, some Lead Members suggested that this might be something that individual Scrutiny Committees could suggest, although it was acknowledged that the establishment of regional scrutiny committees would require a constitutional change.
- Confirmation that decisions were not made regionally; they would be presented to Executive Board first where all Members would have the opportunity to raise questions and have an input.
- Pleasing news that the Racecourse Ground was referenced in a North Wales strategic context and that it was recognised as being not only a first class sports stadium, but also as a facility capable of hosting international sporting events, music and other cultural outdoor events.
- Welcome news that the Empty Homes Strategy was progressing well and that the use of compulsory purchase orders was also moving forward.
- Clarification sought in relation to the links between this Strategy and the North Wales Growth Vision.

#### **RESOLVED –**

- (i) That the Regional Regeneration Plan be endorsed as an overarching framework of priorities for physical regeneration activity in North Wales, which includes opportunities for development in Wrexham County Borough.**
- (ii) That the opportunity to secure external funding from the Welsh Government's Targeted Regeneration Investment Programme that can support physical regeneration activity within Wrexham from April 2018 be noted.**
- (iii) That the Head of Housing and Economy, in consultation with the Lead Member for Economy – Economic Development and Regeneration, be authorised to submit applications for funding to the TRI programme to**

**deliver the Council's priorities for regeneration in the town centre.**

- (iv) That the Head of Housing and Economy, in consultation with the Lead Member for Economy – Economic Development and Regeneration be authorised to negotiate and enter into agreements with other North Wales local authorities to bid for funding and to take the lead delivery role to administer and deliver specifically agreed regional activities through the TRI programme.**

**Reason for decisions**

**To secure funding from the Welsh Government's Targeted Regeneration Investment Programme to enable the delivery of a range of economic, social, cultural and environmental outcomes, which contributes to the achievement of Council Plan and the Town Centre Masterplan priorities.**

**135 DESTINATION MANAGEMENT ACTION PLAN UPDATE (2018 - 20)**

The Lead Member for Economy – Economic Development and Regeneration submitted a report for Members to consider and approve the three year Destination Management Action Plan 2018 – 2020 and specifically for the Council to take the strategic lead on the destination plan implementation and the co-ordination of the delivery of the plan in partnership with the “This is Wrexham Tourism Destination Management Board”.

**RESOLVED –**

- (i) That the content of the Destination Management Plan 2018-20, particularly the four priority areas which the Council is identified as being a lead partner, be approved.**
- (ii) That the opportunities this will create to spread visitors across the wider County Borough to other visitor facilities, attractions and points of interest be noted.**
- (iii) That the ‘This Is Wrexham (trade) Partnership’ to co-ordinate the delivery of actions within the plan be supported.**

**Reason for decisions**

**To ensure the Council delivers against its commitment to Destination Management actions contained within the National Partnership for Growth Tourism Strategy (2013 -20) and specifically the objectives contained within E1 of the Council Plan.**

**136 'TACKLING POVERTY' STRATEGY**

The Lead Member for People – Youth Services and Anti-Poverty submitted a report (HF/47/18) asking Members to approve the Wrexham Council ‘Tackling Poverty

Strategy 2018 – 2023’, developed to deliver the wellbeing objective ‘Helping Tackle Poverty’, part of the Council Plan Economy Theme.

The Lead Member presented the report and during discussions, the following points were raised:

- Emphasis on the importance of the Strategy across every Department because poverty is “everybody’s business”.
- Importance of acknowledging that the tackling poverty agenda underpins every decision made, and the importance therefore of demonstrating that poverty has been considered as part of the decision making process.
- Confirmation that the action plan was in the process of being developed and would be a much more detailed document containing information with regards to who the partners are, how future success will be measured, and what the Council will do to encourage employers to work towards the living wage accreditation etc.
- Confirmation that the economy themes to be taken forward as priorities from the Council Plan would be E1, 2 and 3.

**RESOLVED - That the Tackling Poverty Strategy be approved and that they will form the framework for further development of an Action Plan to deliver the E3 Theme of the Council Plan.**

#### **Reason for decision**

**To take forward action to deliver the E3 objective of the Economy Theme in the Council Plan ‘Helping Tackle Poverty’.**

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#### **EMPLOYEE AND MEMBER PARKING PERMIT SCHEME**

*(Members declarations of interest in relation to this item are set out in Minute 127 above)*

The Lead Member for Place – Environment and Transport submitted a report (LR/01/18) seeking Member support in principle to adopt an Employee and Member Parking Permit Scheme and to gain approval to share the proposals and seek views from employees, the recognised Trade Unions, Political Group Leaders and non-aligned Members on the proposals.

#### **RESOLVED –**

- (i) That the principle to introduce an Employee and Member Parking Permit Scheme and to share the proposals and seek views from employees, the recognised Trade Unions, Political Group Leaders and nonaligned Members be supported.**
- (ii) That following a period of seeking comments on the proposal to introduce an Employee and Member Parking Permit Scheme, the Executive Director (Economy & Place), in consultation with the Head of Environment and Planning and the Lead Member for Environment and**

**Transport be given delegated authority to implement a Staff and Member Parking Scheme.**

**Reasons for decisions**

- (i) To provide a consistent approach to town centre parking arrangements for Members and employees.**
- (ii) To enable the Council to take account of people's views on the Council's revenue budget for the 2018/19 as part of the difficult decisions process.**

**138 SUPPLEMENTARY PLANNING GUIDANCE: CLWYDIAN RANGE AND DEE VALLEY AREA OF OUTSTANDING NATURAL BEAUTY**

*(Members declarations of interest in relation to this item are set out in Minute 127 above)*

The Lead Member for Organisation – Planning and Corporate Services submitted a report (HEP/43/18) seeking approval to adopt supplementary planning guidance for the Clywdian Range and Dee Valley Area of Outstanding Natural Beauty (AONB).

**RESOLVED - That the LGPN: 'Clwydian Range and Dee Valley Area of Outstanding Natural Beauty' be adopted.**

**Reason for decision**

**To provide guidance to applicants and agents in respect of proposed developments within the AONB, ensuring the special qualities of the AONB are conserved or enhanced.**

**139 UPDATED LOCAL PLANNING GUIDANCE NOTE 5: HOUSES IN MULTIPLE OCCUPATION**

The Lead Member for Organisation – Planning and Corporate Services submitted a report (HEP/38/18) to seek adoption of the updated Local Planning Guidance Note (LPGN) 5 – Houses in Multiple Occupation.

**RESOLVED –**

- (i) That the updated LPGN 5 – Houses in Multiple Occupation, attached at Appendix 1 to report HEP/38/18 be adopted.**
- (ii) That a further update report be brought back to Executive Board should any issues arise.**

**Reason for decision**

**To provide guidance to applicants and agents in respect of HMO**

**developments and to provide supplementary planning guidance that forms a material planning consideration for officers and the Planning Committee when planning applications are determined.**

Councillor Mark Pritchard  
Chair