

<b>REPORT TO:</b>	Executive Board
<b>REPORT NO:</b>	MP/03/18
<b>DATE:</b>	13 June 2018
<b>LEAD MEMBER:</b>	Councillor Mark Pritchard (Organisation – Finance, Performance, Health & Safety and Governance)
<b>CONTACT OFFICER:</b>	Morgan Jones (Tel: 292263)
<b>SUBJECT:</b>	Allocation of Lead Member Responsibilities
<b>WARD:</b>	N/A

## 1. PURPOSE OF THE REPORT

To inform the Executive Board of the Lead Members appointed by the Leader of the Council in accordance with Article 7.06 of the Council's Constitution and to provide details of each Lead Members area of responsibility.

## 2. EXECUTIVE SUMMARY

2.1 The Council revised its constitutional arrangements at its Annual Meeting on 25 May, 2005 to permit the Leader to appoint Members of the Executive Board to lead roles. The Leader allocates lead responsibilities at his discretion.

2.2 The following Lead Member appointments have been made by the Leader:

Lead Member for Economy - Economic Development & Regeneration –  
Councillor Terry Evans

Lead Member for People - Education –  
Councillor Phil Wynn

Lead Member for People – Children's Services –  
Councillor William Baldwin

Lead Member for People - Health and Adult Social Care –  
Councillor Mrs Joan Lowe

Lead Member for People – Communities, Partnerships, Public Protection and  
Community Safety –  
Councillor Hugh Jones

Lead Member for People - Youth Services and Anti-poverty –  
Councillor Andrew Atkinson

Lead Member for Place - Housing –  
Councillor David Griffiths

Lead Member for Place - Environment & Transport –  
Councillor David A Bithell

Lead Member for Organisation - Finance, Performance, Health & Safety and  
Governance –  
Councillor Mark Pritchard

Lead Member for Organisation - Planning and Corporate Services –  
Councillor David Kelly

2.3 Other Champion Roles not allocated to Lead Members:

Armed Forces Champion – Cllr David Griffiths

Member ICT Champion – Cllr Andy Williams

Scrutiny Champion – to be appointed by the Scrutiny Co-ordinating Group

2.4 In accordance with the resolution passed by Council previously, details of  
each Lead Member's area of responsibility are contained at Appendix 2 to  
this report.

### 3 RECOMMENDATION

**3.1 That Members note the allocation with immediate effect of Lead  
Responsibilities to the Members of the Executive Board named in this  
report.**

### REASONS FOR RECOMMENDATION

- (i) To provide information on Lead Members and their respective responsibilities appointed by the Leader of the Council for the remainder of the Municipal Year.

#### 4. BACKGROUND INFORMATION

4.1 All background information is contained in the Executive Summary above.

#### 5. IMPLICATIONS

5.1 **Policy Framework** – The appointment of Lead Members facilitates the delivery of all the Council's Priorities by allocating political Leads to key priority areas contained in the Council Plan 2018 to 2022.

5.2 **Budget** – The Members' Allowance Scheme reflects Lead Members' responsibilities.

5.3 **Legal** – Any legal/constitutional issues are identified in this report.

5.4 **Staffing** – There are no staffing implications.

5.5 **Equality/Human Rights** –

All lead roles require compliance with the Council's equalities and diversity policies and the Lead Member for People – Youth Services and Anti-Poverty has a particular focus on these areas.

Members are advised to consider the full Equality Impact Assessment which is available at <http://vmwinqld/equalityisalive/Menu.aspx> report number FIN/EIA00037/2016

A summary of the Equality Impact Assessment is attached as Appendix 1.

#### 6. CONSULTATION

6.1 Consultation has taken place with the Members named in paragraph 2.2 and 2.3.

#### 7.0 SCRUTINY COMMITTEE COMMENTS

7.1 This has not been considered by Scrutiny

BACKGROUND PAPERS	LOCATION	WEBSITE INFO.
The Council's Constitution		<a href="http://www.wrexham.gov.uk/english/council/documents/constitution.htm">http://www.wrexham.gov.uk/english/council/documents/constitution.htm</a>

**Summary Of Allocation of Lead Member Responsibilities**

Please note, this is a summary of the assessment. Refer to the full text.

**Department:** Finance  
**Department Reference:** FIN/EIA00037/2016  
**Responsible Officer:** Mark Owen  
**Job Title:** Head of Finance  
**Completed Date:**

Positive Impacts	
Impact	Description
All	There is a potential positive impact for those protected characteristics that have a specific Member Champion identified - Older People, Anti-Poverty and Diversity. There is also an identified champion for gender based violence, domestic abuse and sexual violence. This potential benefit is dependent on Member Champions having sufficient capacity, information and support to appropriately and adequately champion the issue.
All	There is a potential positive impact for those protected characteristics that have a specific Lead Member identified in regards to their services - for instance children and young people, and those who use the Welsh language. This potential benefit is dependent on Member Champions having sufficient capacity, information and support to appropriately and adequately champion the issue.
All	There is a potential positive impact for those protected characteristics that have a specific Lead Member identified in regards to their services - for instance children and young people, and those who use the Welsh language. This potential benefit is dependent on Member Champions having sufficient capacity, information and support to appropriately and adequately champion the issue.

Negative Impacts - Gender / Sex	
<b>Key Issues</b>	Whilst the equalities breakdown of Lead Members does not fully reflect the local population, it does reflect the wider Members of the Council. As an example, only 1 of the 10 Lead Members is female. Whilst this compares poorly to the 1 in 2 of the local population who are female it better reflects the roughly 1 in 5 WCBC Councillors who are female.
<b>Mitigation Methods</b>	We will continue with current activities to promote opportunities for people from different protected characteristics to stand for election as a Councillor
<b>Responsible Officer</b>	ongoing work within democratic services
<b>By When</b>	ongoing

**LEAD MEMBER FOR ECONOMY – ECONOMIC DEVELOPMENT AND REGENERATION**  
**Councillor Terry Evans**

<b>Main Areas of Responsibility</b>	
<p><b>Economic Development</b></p> <ul style="list-style-type: none"> <li>• Rural &amp; Urban Development</li> <li>• Physical Regeneration</li> <li>• Business Support</li> <li>• Commercial Estates &amp; Markets</li> <li>• Tourism and inward investment</li> <li>• Place Marketing, Promotion and Events</li> <li>• Twinning</li> <li>• Wrexham town centre and markets</li> <li>• School Catering</li> </ul>	<p><b>Major Plans &amp; Strategies</b></p> <p>Economic Prosperity Strategy</p> <p>Economic Development Estate Strategic Asset Management Plan 2014-2019</p> <p>Wrexham’s Town Centre Markets Strategic Asset Management Plan 2016-2021</p> <p><b>Council Plan Outcomes</b></p> <p>E1 Encouraging people to live, work, visit and invest here</p> <p>E2 Supporting businesses to locate and grow here</p> <p>E3 Helping tackle poverty</p>

**LEAD MEMBER FOR PEOPLE – EDUCATION**  
**Councillor Phil Wynn**

**Main Areas of Responsibility**

**Education**

- Primary Education
- Secondary Education
- Early Years
- Pupil Referral Units
- Special Educational Needs
- Adult Community Learning

**Major Plans & Strategies**

Education Improvement Plan

Welsh in Education Strategic Plan

**Council Plan Outcomes**

Pe1 Supporting people to have positive aspirations, learn and achieve their potential

**LEAD MEMBER FOR PEOPLE - CHILDREN'S SERVICES**  
**Councillor William Baldwin**

**Main Areas of Responsibility**

**Children's Services**

- Child Protection
- Children's Health
- Child & Adolescent Mental Health
- Looked After Children
- Fostering
- Adoption
- Young Carers
- Family Centres

**Major Plans & Strategies**

Director of Social Services Annual Report

**Council Plan Outcomes**

Pe3 Safeguarding those who are vulnerable

**LEAD MEMBER FOR PEOPLE - HEALTH AND ADULT SOCIAL CARE**  
**Councillor Joan Lowe**

**Main Areas of Responsibility**

**Health**

- Drug & Alcohol Abuse
- Health Promotion
- NHS/Local Health Board
- Mental Health

**Adult Social Care**

- Social Care assessments
- Adult Protection
- Home, day & residential care
- Disability service
- Welfare Rights
- Older People
- Occupational Therapy
- Supporting People
- Telecare

**Champion Roles**

- Older People's Champion

**Major Plans & Strategies**

Director of Social Services Annual Report

Ageing Well in Wrexham Strategy

Implementation of the Social Services and Well-Being Wales Act

**Council Plan Outcomes**

Pe2 Supporting people to live active, independent lives within their community



**LEAD MEMBER FOR PEOPLE – COMMUNITIES, PARTNERSHIPS, PUBLIC PROTECTION AND COMMUNITY SAFETY**

**Councillor Hugh Jones**

**Main Areas of Responsibility**

**Communities**

- Community Cohesion
- Welsh Language
- Museums
- Heritage (inc. Archive, Records & Arts)
- Libraries

**Partnerships**

- Area of Outstanding Natural Beauty
- World Heritage Site

**Crime & Disorder**

- Community Safety (incl. CCTV)
- Anti-social behaviour
- North Wales Safer Communities Board
- Area Planning Board

**Public Protection**

- Trading Standards
- Environmental Protection
- Contaminated Land
- Food Safety
- Licensing

**Major Plans & Strategies**

Community Assets Plan

**Council Plan Outcomes**

- Pe4 Working with partners to make Wrexham a safe place where people feel included
- Pe5 Enabling access to leisure and cultural activities

**LEAD MEMBER FOR PEOPLE – YOUTH SERVICES AND ANTI-POVERTY**  
**Councillor Andrew Atkinson**

**Main Areas of Responsibility**

**Children's Services**

- Youth Justice Services
- Youth Service
- Play provision
- Equality and Diversity

**Well-being of Future Generations**

**Leisure**

**Champion Roles**

- Anti-Poverty Champion
- Diversity Champion
- Gender-based violence, domestic abuse and sexual violence champion

**Major Plans & Strategies**

Youth Justice Plan

Strategic Equality Plan

Anti-Poverty Strategy

**Council plan outcomes**

E3 Helping tackle poverty

Pe4 Working with partners to make Wrexham a safe place where people feel included

Pe5 Enabling access to leisure and cultural activities

**LEAD MEMBER FOR PLACE – HOUSING**  
**Councillor David Griffiths**

**Main Areas of Responsibility**

**Housing**

- Allocations
- Rent Collection /Arrears
- Voids
- Repairs & Improvements
- Homelessness
- Sheltered accommodation
- Private Sector Housing

**Major Plans & Strategies**

Local Housing Strategy

**Council Plan Outcomes**

PI1 Promoting good quality homes and regeneration

**LEAD MEMBER FOR PLACE – ENVIRONMENT AND TRANSPORT**  
**Councillor David A Bithell**

**Main Areas of Responsibility**

**Environment & Transport**

- Streetscene Services :
- Grounds Maintenance
- Refuse Collection
- Recycling
- Street Cleaning
- Highway Maintenance
- Waste Disposal
- Winter Maintenance
- Crematorium & Cemeteries
- Parks, Countryside & Public Rights of Way
- Allotments
- Arboriculture
- Energy Efficiency
- Climate Change and Carbon Reduction
- Highway Infrastructure
- Parking Services
- Enforcement
- Road Safety
- Traffic Management
- Integrated Transport Unit :
  - Transportation
  - Fleet

**Strategic Transport**

- Strategic Transport
- Mersey Dee Alliance

**Major Plans & Strategies**

Highways Asset Management Plan

Wrexham Connected – Our Sustainable Transport Plan

**Council Plan Outcomes**

PI2 Taking pride in our environment

PI4 Promoting well-connected and sustainable communities

**LEAD MEMBER FOR ORGANISATION – FINANCE, PERFORMANCE, HEALTH & SAFETY AND GOVERNANCE**

**Councillor Mark Pritchard**

**Main Areas of Responsibility**

**Finance**

- Budgets
- Treasury Management
- Financial Regulations
- Insurance Services
- Investment & Borrowing
- Internal Audit
- Fraud Investigation
- Benefits
- Procurement, Commissioning & Contracts
- Income

**Performance**

- Performance Management

**Governance**

- Corporate Policy Development
- Corporate Governance
- Risk Management
- Corporate Policies & Strategies
- Asset Management

**Health and Safety**

**Assets**

- All Council buildings (including community centres, schools, agricultural estate and car parks)

**Public Services Board**

**North Wales Growth Bid**

**Community Development**

- Including Community First

**Major Plans & Strategies**

Our Wrexham Plan 2013-24

Council Plan

Reshaping Services

Treasury Management Strategy

Budget Plans

Asset Management Plan

Corporate Health and Safety Policy

North Wales Economic Growth Strategy

**Council Plan Outcomes**

E1 Encouraging people to live, work, visit and invest here

O1 Continuing to modernise services

O2 Supporting a resilient Council

**LEAD MEMBER FOR ORGANISATION – PLANNING AND CORPORATE SERVICES**  
**Councillor David Kelly**

**Main Areas of Responsibility**

**Planning**

- Planning applications
- Planning control
- Planning Policy
- Conservation
- Building Control
- Land Charges
- Gypsies and Travellers
- Emergency Planning & Management

**Corporate Services**

- Legal & Democratic Services
- Human Resources, Organisation Development & Corporate training
- ICT
- Customer Services
- Communication & Social Media
- Registration Services
- Electoral Services
- Information Management

**Major Plans & Strategies**

- Local Development Plan 2
- Organisation Development & Workforce Strategy
- ICT Strategy
- Communication Strategy
- Customer Focus Strategy
- Information Management Strategy

**Council Plan Outcomes**

- PI3 Promoting communities with sustainable and attractive settlements, neighbourhoods, buildings and spaces
- O1 Continuing to modernise services
- O2 Supporting a resilient Council